

**UNIONTOWN AREA SCHOOL DISTRICT**

**BAND ROOM (ROOM #132), UNIONTOWN AREA HIGH SCHOOL**

**AGENDA FOR SPECIAL MEETING OF MONDAY, DECEMBER 4, 2017**

**6:30 p.m.**

**AGENDA**

**01. MEETING CALLED TO ORDER**

**02. MOMENT FOR SILENT MEDITATION/PLEDGE OF ALLEGIANCE**

**03. ROLL CALL**

**04. APPROVE MINUTES OF:**

**A. Regular Meeting of November 6, 2017**

**05. COMMUNICATIONS**

**06. STUDENT REPRESENTATIVE (Connor DeMoss)**

**07. PUBLIC COMMENT**

**08. RECOMMEND SCHEDULING TIME AND PLACE FOR REGULAR SCHOOL BOARD MEETINGS FOR THE 2018 CALENDAR YEAR, JANUARY THROUGH NOVEMBER, AS PRESENTED IN ATTACHMENT #1.**

**NOTE: The meetings will be held on the first Monday of each month in 2018 with the exception of January (held on the 2<sup>nd</sup> Monday), June (held on the last Thursday of the month) July (no meeting) and September which will be held on the first Tuesday (due to Labor Day).**

**All meetings will be held at 6:30 p.m. in the Band Room (Room #132), Uniontown Area High School, 146 East Fayette Street, Uniontown, Pennsylvania. Note: Work Sessions may be scheduled by the President as needed.**

**09. RECOMMEND THE APPOINTMENT OF AN ASSISTANT SECRETARY AND APPROVAL OF THE FOLLOWING RESOLUTION:**

**RESOLVED, THAT \_\_\_\_\_ be and he/she is appointed as Assistant Secretary of the Board of School Directors of the**

Uniontown Area School District, who shall, in the absence of the Secretary, perform the duties and exercise the powers of the Secretary.

BE IT FURTHER RESOLVED, THAT the said \_\_\_\_\_ as Assistant Secretary, serve without compensation and post a bond in the amount of \$5,000.00, the premium therefore to be paid by the Uniontown Area School District.

**10. RECOMMEND THE ADOPTION OF PROCEDURE TO GOVERN MEETINGS.**

Note: Robert's Rules of Order have been adopted and utilized previously to govern meetings.

**11. RECOMMEND ADOPTION OF THE VOTING ORDER.**

Note: The present voting order for roll call votes is alphabetical, rotational on a continuous order with the President being called last.

**12. RECOMMEND APPROVAL AUTHORIZING THE PAYMENT OF UTILITIES, SALARIES, AND TRANSPORTATION WHEN DUE.**

**13. RECOMMEND AUTHORIZING THE PRESIDENT TO APPOINT COMMITTEES.**

Note: The following committees were utilized in 2017:

- Buildings and Grounds/Operations
- Education
- Finance/Personnel
- Policy/Procedures
- Student Activities
- Safety & Security
- Technology
- Transportation

**14. RECOMMEND THE APPOINTMENT OF TWO (2) SCHOOL DIRECTORS TO SERVE ON THE UNIONTOWN CITY RECREATION COMMISSION FOR ONE (1) YEAR:**

- a. \_\_\_\_\_
- b. \_\_\_\_\_

Note: Directors must live in the City of Uniontown. Directors Neill and Rugola served in 2017.

**15. RECOMMEND THE APPOINTMENT OF ONE (1) SCHOOL DIRECTOR TO SERVE ON THE JOINT OPERATING COMMITTEE OF THE FAYETTE COUNTY AREA CAREER & TECHNICAL INSTITUTE:**

a. \_\_\_\_\_ (3 year term)

Note: Director Collier has 2 years remaining on her term.  
Director Grahek has 1 year remaining on her term.  
Director Clay's term as expired.

**16. RECOMMEND APPROVAL OF THE APPOINTMENT OF TWO (2) SCHOOL DIRECTORS TO THE P.S.B.A. LEGISLATIVE POLICY COUNCIL:**

a. \_\_\_\_\_ (Chairperson)  
(Note: The P.S.B.A. recommends one person be appointed as Chairperson.)

b. \_\_\_\_\_

Note: PSBA Representatives have voting privileges on important platform items at the Annual State Convention. Director Clay served as Chairperson and Director Grahek served as a representative in 2017.

**17. RECOMMEND THE APPOINTMENT OF ONE INDIVIDUAL AND ONE ALTERNATE TO SERVE ON THE EXECUTIVE COMMITTEE OF THE SOUTHWEST REGIONAL TAX BUREAU FOR ONE YEAR BEGINNING JANUARY UNTIL THE FIRST WEEK IN DECEMBER, 2018:**

a. \_\_\_\_\_

b. \_\_\_\_\_ (Alternate)

Note: Director Rittenhouse served in 2017. Director Gerke was the alternate.

**18. RECOMMEND THE APPOINTMENT OF ONE INDIVIDUAL AND ONE ALTERNATE TO SERVE ON THE FAYETTE COUNTY TAX COLLECTION COMMITTEE FOR ONE YEAR BEGINNING JANUARY UNTIL THE FIRST WEEK IN DECEMBER, 2018:**

a. \_\_\_\_\_

b. \_\_\_\_\_ (Alternate)

Note: Director Rittenhouse served in 2017. Director Gerke was the alternate.

**19. RECOMMEND THE APPOINTMENT OF \_\_\_\_\_ AS DISTRICT SOLICITOR(S).**

**20. THE FOLLOWING ITEMS ARE BEING PRESENTED FOR THE BOARD'S CONSIDERATION WITH ACTION TO BE TAKEN AS NOTED.**

**A. BUILDINGS AND GROUNDS/OPERATIONS**

01. Recommend acceptance of the resignation due to retirement of Delores Hickle as a cafeteria worker assigned to U.A.H.S., effective February 6, 2017.

**B. EDUCATION**

01. Recommend approval of the request of Employee #101216 for a family leave under the Family Leave Act commencing, Tuesday, November 28, 2017.
02. Recommend approval of the request of Employee #101488 for a family leave under the Family Leave Act commencing, Friday, December 8, 2017.
03. Recommend approval of In Loco Parentis request(s) as presented in **ATTACHMENT #2.**
04. Recommend approval of the following addition(s) to professional substitute list at \$100 per day; contingent upon receipt of proper clearances and certificates:
  - (a) Alexis M. Hull, Biology
05. Recommend approval of Megan Kara for an externship with Shelley Dean, Speech, for the Spring Term, January through May, 2018.
06. Recommend the denial of UAEA Grievance #10170 as presented in **ATTACHMENT #3.**

**C. FINANCE/PERSONNEL**

01. Recommend approval of the following financial statements for October, 2017:
  - (a) General Fund Treasurer's Report
  - (b) Federal Funds Treasurer's Report
  - (c) Budget and Revenue Report
02. Recommend approval of payroll for November, 2017.
03. Recommend approval for payment of the following bills, authorizing and directing Officers of the Board for same:
  - (a) General Fund
    - (1) General Fund ..... \$ 2,971,906.16
    - (2) U.A.H.S. Construction Fund ..... \$ 126,820.05
  - (b) Cafeterias ..... \$ 71,410.10
  - (c) Federal Funds
    - (1) Title I and Title II ..... \$ 92,629.93

04. Recommend approval of United Bank for the District's banking needs as presented in **ATTACHMENT #4**.

#### **D. POLICY/PROCEDURES**

01. Recommend approval of the final reading of Policy #204: Attendance prepared by the PSBA as presented in **ATTACHMENT #5**.
02. Recommend approval of the final reading of Section 300 of the New Policy Manual prepared by the PSBA as presented at the November, 2017 Board Meeting.
03. Recommend approval of the first reading of Section 600 of the New Policy Manual prepared by the PSBA as presented in **ATTACHMENT #6**. **Note: Board Members are asked to please keep these policies for final approval at the January, 2018 Meeting.**

#### **E. STUDENT ACTIVITIES**

01. Recommend acceptance of the resignation of Dennis Martin as the first assistant varsity baseball coach, effective November 2, 2017 and approve him as a volunteer for the varsity baseball team, U.A.H.S. for the 2017-2018 school term upon the endorsement of head coach, Kenneth Musko.
02. Recommend approval of the employment of Tyler Spohn as first assistant for the varsity baseball team, U.A.H.S. for the 2017-2018 school term as per the negotiated agreement with the U.A.E.A.
03. Recommend approval of the employment of James Cales as the assistant varsity baseball coach, U.A.H.S. for the 2017-2018 school term as per the negotiated agreement with the U.A.E.A.; contingent upon receipt of proper clearances.
04. Recommend approval of Jason Rishel as a volunteer for the varsity baseball team, U.A.H.S. for the 2017-2018 school term upon the endorsement of head coach, Kenneth Musko.
05. Recommend approval of the rehiring of the following individuals for E.D.R. positions as listed for the 2018-2019 school term as per the negotiated agreement with the U.A.E.A.:
  - (a) Amy Foster, Assistant Cross Country Coach, A.J. McMullen School
  - (b) William Cossick, Assistant Boys Basketball Coach, Benjamin Franklin/Lafayette Schools
  - (c) Angela Kern, Head Cross Country Coach, Benjamin Franklin/Lafayette Schools
  - (d) Violet Kern, Assistant Cross Country Coach, Benjamin Franklin/Lafayette Schools
  - (e) Greg Peck, Head Boys Varsity Soccer Coach, U.A.H.S.

- (f) Scott Fitzpatrick, Assistant Boys Varsity Soccer Coach, U.A.H.S.
  - (g) Larry Alexander, Assistant Varsity Football Coach, U.A.H.S.
  - (h) William Cossick, Assistant Varsity Football Coach, U.A.H.S.
  - (i) Martin C. Gatti, Assistant Varsity Football Coach, U.A.H.S.
  - (j) Tyler Ramsey, Assistant Varsity Football Coach, U.A.H.S.
  - (k) Robert Anthony Young, Assistant Varsity Football Coach, U.A.H.S.
06. Recommend approval to combine the junior high football program into one team for A.J. McMullen, Ben Franklin, and Lafayette Schools for the 2018-2019 school term.
  07. Recommend acceptance of the resignation of Jason Winfrey as the Head Girls Varsity Basketball Coach, U.A.H.S., effective November 13, 2017.
  08. Recommend acceptance of the resignation of Vincent Winfrey, Jr. as the Assistant Girls Varsity Basketball Coach, U.A.H.S., effective November 13, 2017.
  09. Recommend approval of the 2017-2018 Basketball Complimentary Ticket List as presented in **ATTACHMENT #7**.
  10. Recommend approval of the employment of Michelle Sevcik as the varsity assistant girls basketball coach, U.A.H.S. as per the negotiated agreement with the U.A.E.A. for the 2017-2018 school term.
  11. Recommend acceptance of the resignation of Victoria Helmantoler as the head girls varsity volleyball coach, U.A.H.S., effective November 17, 2017.

**F. SAFETY & SECURITY**

**G. TECHNOLOGY**

**H. TRANSPORTATION**

**I. P.S.B.A. REPRESENTATIVE**

**J. INTERMEDIATE UNIT I REPRESENTATIVE (Kenneth G. Meadows)**

**K. CTI REPRESENTATIVES**

**21. SUPERINTENDENT'S REMARKS (Dr. Charles D. Machesky)**

**22. PUBLIC COMMENT**

**23. ADJOURN**

*The next regular meeting of the Uniontown Area Board of School Directors will be held on Monday, January 8, 2018, at 6:30 p.m., prevailing time, in the Band Room (Room #132), Uniontown Area High School, 146 East Fayette Street, Uniontown, Pennsylvania 15401.*

