

UNIONTOWN AREA SCHOOL DISTRICT

BAND ROOM (ROOM #132), UNIONTOWN AREA HIGH SCHOOL

AGENDA FOR SPECIAL MEETING OF MONDAY, DECEMBER 3, 2018

6:30 p.m.

AGENDA

01. MEETING CALLED TO ORDER

02. MOMENT FOR SILENT MEDITATION/PLEDGE OF ALLEGIANCE

03. ROLL CALL

04. APPROVE MINUTES OF:

A. Regular Meeting of November 5, 2018

05. COMMUNICATIONS

Recognition of Eagle Scout, Noah Dennis

06. STUDENT REPRESENTATIVE (Karleigh Risha)

07. PUBLIC COMMENT

08. RECOMMEND SCHEDULING TIME AND PLACE FOR REGULAR SCHOOL BOARD MEETINGS FOR THE 2019 CALENDAR YEAR, JANUARY THROUGH NOVEMBER, AS PRESENTED IN ATTACHMENT #1.

NOTE: The meetings will be held on the first Monday of each month in 2019 with the exception of January (held on the 2nd Monday), June (held on the last Thursday of the month) July (no meeting) and September which will be held on the first Tuesday (due to Labor Day).

All meetings will be held at 6:30 p.m. in the Band Room (Room #132), Uniontown Area High School, 146 East Fayette Street, Uniontown, Pennsylvania. Note: Work Sessions may be scheduled by the President as needed.

09. RECOMMEND THE APPOINTMENT OF AN ASSISTANT SECRETARY AND APPROVAL OF THE FOLLOWING RESOLUTION:

RESOLVED, THAT _____ be and he/she is appointed as Assistant Secretary of the Board of School Directors of the

Uniontown Area School District, who shall, in the absence of the Secretary, perform the duties and exercise the powers of the Secretary.

BE IT FURTHER RESOLVED, THAT the said _____ as Assistant Secretary, serve without compensation and post a bond in the amount of \$5,000.00, the premium therefore to be paid by the Uniontown Area School District.

10. RECOMMEND THE ADOPTION OF PROCEDURE TO GOVERN MEETINGS.

Note: Robert's Rules of Order have been adopted and utilized previously to govern meetings.

11. RECOMMEND ADOPTION OF THE VOTING ORDER.

Note: The present voting order for roll call votes is alphabetical, rotational on a continuous order with the President being called last.

12. RECOMMEND APPROVAL AUTHORIZING THE PAYMENT OF UTILITIES, SALARIES, AND TRANSPORTATION WHEN DUE.

13. RECOMMEND AUTHORIZING THE PRESIDENT TO APPOINT COMMITTEES.

Note: The following committees were utilized in 2019:

- Buildings and Grounds/Operations
- Education
- Finance/Personnel
- Policy/Procedures
- Student Activities
- Safety & Security
- Technology
- Transportation

14. RECOMMEND THE APPOINTMENT OF TWO (2) SCHOOL DIRECTORS TO SERVE ON THE UNIONTOWN CITY RECREATION COMMISSION FOR ONE (1) YEAR:

- a. _____
- b. _____

Note: Directors must live in the City of Uniontown. Directors Neill and Rugola served in 2018.

15. RECOMMEND THE APPOINTMENT OF ONE (1) SCHOOL DIRECTOR TO SERVE ON THE JOINT OPERATING COMMITTEE OF THE FAYETTE COUNTY AREA CAREER & TECHNICAL INSTITUTE:

a. _____ (3 year term)

**Note: Director Collier has 1 year remaining on his term.
Director Clay has 2 years remaining on her term.
Director Grahek's term has expired.**

16. RECOMMEND APPROVAL OF THE APPOINTMENT OF TWO (2) SCHOOL DIRECTORS TO THE P.S.B.A. LEGISLATIVE POLICY COUNCIL:

a. _____ (Chairperson)
(Note: The P.S.B.A. recommends one person be appointed as Chairperson.)

b. _____

Note: PSBA Representatives have voting privileges on important platform items at the Annual State Convention. Director Clay served as Chairperson and Director Grahek served as a representative in 2018.

17. RECOMMEND THE APPOINTMENT OF ONE INDIVIDUAL AND ONE ALTERNATE TO SERVE ON THE EXECUTIVE COMMITTEE OF THE SOUTHWEST REGIONAL TAX BUREAU FOR ONE YEAR BEGINNING JANUARY UNTIL THE FIRST WEEK IN DECEMBER, 2019:

a. _____

b. _____ (Alternate)

Note: Director Rittenhouse served in 2018. Director Gerke was the alternate.

18. RECOMMEND THE APPOINTMENT OF ONE INDIVIDUAL AND ONE ALTERNATE TO SERVE ON THE FAYETTE COUNTY TAX COLLECTION COMMITTEE FOR ONE YEAR BEGINNING JANUARY UNTIL THE FIRST WEEK IN DECEMBER, 2019:

a. _____

b. _____ (Alternate)

Note: Director Rittenhouse served in 2018. Director Gerke was the alternate.

19. RECOMMEND THE APPOINTMENT OF _____ AS DISTRICT SOLICITOR(S).

20. THE FOLLOWING ITEMS ARE BEING PRESENTED FOR THE BOARD'S CONSIDERATION WITH ACTION TO BE TAKEN AS NOTED.

A. BUILDINGS AND GROUNDS/OPERATIONS

01. Recommend approval of the employment of Brenda Frey as a five hour part-time cleaning person assigned to AJ McMullen School, as per the negotiated agreement with Service Employees International Union, Local 32BJ, effective Monday, December 3, 2018.

B. EDUCATION

01. Recommend approval of the following addition(s) to professional substitute list at \$110 per day; contingent upon receipt of proper clearances and certificates:

- a) Alyssa Loukota
- b) Chelsea Feudale
- c) Jessy Madison
- d) Matthew Stackhouse
- e) Nancy Llanza-Satterfield
- f) Rebecca Hilton
- g) Staci Brant

C. FINANCE/PERSONNEL

01. Recommend approval of the following financial statements for October, 2018:

- (a) General Fund Treasurer's Report
- (b) Federal Funds Treasurer's Report
- (c) Budget and Revenue Report

02. Recommend approval of payroll for November, 2018.

03. Recommend approval for payment of the following bills, authorizing and directing Officers of the Board for same:

- (a) General Fund
 - (1) General Fund \$ 695,446.63
 - (2) U.A.H.S. Construction Fund \$ 0.00
- (b) Cafeterias \$ 84,626.72
- (c) Federal Funds
 - (1) Title I and Title II \$ 1,612.16

04. Recommend approval of Act 1 of 2006 Tax Relief Act Resolution as presented in **ATTACHMENT #2**.

05. **(Information Item)** – Regarding 2018 Bond as presented in **ATTACHMENT #3**.

06. Recommend approval of the following addition to the substitute list for secretaries clerks and aides at \$9.25 per hour.
(a) Melinda Thompson

D. POLICY/PROCEDURES

E. STUDENT ACTIVITIES

01. Recommend acceptance of the resignation of Cortney Kezmarsky as dance chaperone at the High School effective 11/13/2018.
02. Recommend approval of the 2018-2019 Basketball Complimentary Ticket List as presented in **ATTACHMENT #4**.
03. Recommend approval for administration to move forward on withdrawing from the WPIAL for the 2019-2020 football season.
04. Recommend approval for Softball Spring Training in Cocoa Beach, Florida (March 16 – 20, 2019) at no cost to the district. *Note 3 school days will be missed.

F. SAFETY & SECURITY

01. Recommend approval of the resignation of Kristin Lockhart as school security effective 11/21/2018.

G. TECHNOLOGY

H. TRANSPORTATION

I. P.S.B.A. REPRESENTATIVE

J. INTERMEDIATE UNIT I REPRESENTATIVE (Kenneth G. Meadows)

K. CTI REPRESENTATIVES

21. SUPERINTENDENT’S REMARKS (Dr. Charles D. Machesky)

22. PUBLIC COMMENT

23. ADJOURN

The next regular meeting of the Uniontown Area Board of School Directors will be held on Monday, January 7, 2019, at 6:30 p.m., prevailing time, in the Band Room (Room #132), Uniontown Area High School, 146 East Fayette Street, Uniontown, Pennsylvania 15401.

