

UNIONTOWN AREA SCHOOL DISTRICT
AGENDA FOR SPECIAL MEETING OF MONDAY, DECEMBER 6, 2021

6:30 p.m.

AGENDA

- 1. MEETING CALLED TO ORDER**
- 2. MOMENT FOR SILENT MEDITATION/PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVE MINUTES OF:**
 - A. Regular Meeting of November 15, 2021**
- 5. COMMUNICATIONS**
 - A. Jennifer LaBella- Havtech Account Manager- review of service proposals**
- 6. PUBLIC COMMENT (AGENDA ITEMS ONLY)**
- 7. RECOMMEND SCHEDULING TIME AND PLACE FOR REGULAR SCHOOL BOARD MEETINGS FOR THE 2022 CALENDAR YEAR, JANUARY THROUGH NOVEMBER, AS PRESENTED IN ATTACHMENT #1.**

**Note: The meetings will be held on the first Monday of each month in 2022 with the exception of January (held on the 2nd Monday), June (held on the 2nd Monday), July (no meeting), and September which will be held on the first Tuesday (due to Labor Day).*

All meetings will be held at 6:30 p.m. in the Band Room (Room #132), Uniontown Area High School, 146 East Fayette Street, Uniontown, Pennsylvania. Note Work Sessions may be scheduled by the President as needed. Also due to the pandemic (Covid-19) should in person meetings not be permissible, on-line sessions will be announced on the district web page as well as the local newspaper.

- 8. RECOMMEND THE APPOINTMENT OF AN ASSISTANT SECRETARY AND APPROVAL OF THE FOLLOWING RESOLUTION:**

RESOLVED, THAT _____ be and he/she is appointed as Assistant Secretary of the Board of School Directors of the Uniontown Area School District, who shall, in the absence of the Secretary, perform the duties and exercise the powers of Secretary.

BE IT FURTHER RESOLVED THAT the said _____ as Assistant Secretary, serve without compensation and post a bond in the amount of \$5,000.00, the premium therefore to be paid by the Uniontown Area School District.

9. RECOMMEND THE ADOPTION OF PROCEDURE TO GOVERN MEETINGS.

***Note: Robert's Rules of Order have been adopted and utilized previously to govern meetings.**

10. RECOMMEND ADOPTION OF THE VOTING ORDER.

***Note: The present voting order for roll calls votes is alphabetical, rotational on a continuous order with the President being called last.**

11. RECOMMEND APPROVAL AUTHORIZING THE PAYMENT OF UTILITIES, SALARIES, AND TRANSPORTATION WHEN DUE.

12. RECOMMEND APPROVAL AUTHORIZING THE PRESIDENT TO APPOINT COMMITTEES.

***Note: The following committees were utilized in 2021:**

- a) Buildings and Grounds/Operations
- b) Education
- c) Finance
- d) Personnel
- e) Policy/Procedure
- f) Student Activities
- g) Safety/Security
- h) Technology
- i) Transportation
- j) I.U. #1 Representative
- k) C.T.I. Representatives
- l) P.S.B.A. Legislative Representative

13. RECOMMEND THE APPOINTMENT OF TWO (2) SCHOOL DIRECTORS TO SERVE ON THE UNIONTOWN CITY RECREATION COMMISSION FOR ONE (1) YEAR:

a) _____

b) _____

***Note: Directors must live in the City of Uniontown. Directors Dawson and Rugola served in 2021.**

14. RECOMMEND THE APPOINTMENT OF ONE (1) SCHOOL DIRECTOR TO SERVE ON THE JOINT OPERATING COMMITTEE OF THE FAYETTE COUNTY CAREER & TECHNICAL INSTITUTE:

a) _____ (3 year term)

***Note Director Holt has 1 year remaining on his term.**

Director Clay's has 2 years remaining on her term.

Director Grahek's term has expired

15. RECOMMEND APPROVAL OF THE APPOINTMENT OF TWO (2) SCHOOL DIRECTORS TO THE P.S.B.A. LEGISLATIVE POLICY COUNCIL:

a) _____ (Chairperson)

(Note: The P.S.B.A. recommends one person be appointed as Chairperson.)

b) _____

Note: PSBA Representatives have voting privileges on important platform items at the Annual State Convention. Director Clay was Chairperson and Director Grahek was a council member in 2021.

16. RECOMMEND THE APPOINTMENT OF ONE INDIVIDUAL AND ONE ALTERNATE TO SERVE ON THE EXECUTIVE COMMITTEE OF THE SOUTHWEST REGIONAL TAX BUREAU FOR ONE YEAR BEGINNING JANUARY UNTIL THE FIRST WEEK IN DECEMBER, 2022:

a) _____

b) _____ (Alternate)

Note: Director Rittenhouse served as SWRTB committee member and Director Rugola served as the Alternate.

17. RECOMMEND THE APPOINTMENT OF ONE INDIVIDUAL AND ONE ALTERNATE TO SERVE ON THE FAYETTE COUNTY TAX COLLECTION COMMITTEE FOR ONE YEAR BEGINNING JANUARY UNTIL THE FIRST WEEK IN DECEMBER, 2022:

a) _____

b) _____ (Alternate)

Note: Director Rittenhouse served as committee member for Fayette County Tax Collection Committee and Director Tanner served as the alternate.

18. RECOMMEND THE APPOINTMENT OF _____ AS DISTRICT SOLICITOR(S). – Executive Session to discuss this item.

19. THE FOLLOWING ITEMS ARE BEING PRESENTED FOR THE BOARD’S CONSIDERATION WITH ACTION TO BE TAKEN AS NOTED.

A. BUILDINGS AND GROUNDS/OPERATIONS

1. Recommend approval of the following additions to the substitute cleaning list at \$9.25 per hour:

a.) Carl Dean, contingent upon the receipt of clearances

b.) Justin Randolph, effective 11/30/2021

2. Recommend approval for the resignation of Mylan Harris from a full time custodial/maintenance position assigned to Lafayette School second shift, effective 9/27/2021.

B. EDUCATION

1. Recommend approval of the contract with Highlands Hospital Center for Autism as presented in **ATTACHMENT #2.**
2. Recommend approval to participate in the Intermediate Unit ELL Program as presented in **ATTACHMENT #3.**
3. Recommend approval of a Virtual After School Elementary Tutoring Program as presented in **ATTACHMENT #4.**
4. Recommend approval of the In Loco Parentis Request as presented in **ATTACHMENT #5.**

C. FINANCE

01. Recommend approval of the following financial statements for October, 2021:
 - (a) General Fund Treasurer’s Report
 - (b) Budget and Revenue Report
02. Recommend approval of payroll for November, 2021.
03. Recommend approval for payment of the following bills, authorizing and directing Officers of the Board for same:
 - (a) General Fund
 - (1) Regular \$3,005,876.16
 - (2) U.A.H.S. Construction Fund \$ 0.00
 - (b) Cafeterias \$ 135,637.76
 - (c) Federal Funds
 - (1) Title I and Title II \$ 386,007.69
04. Recommend approval of the contract with Maxim Healthcare Staffing as presented in **Attachment # 6.**

D. PERSONNEL

1. Recommend approval of the resignation of Domini Cesarino as paraprofessional at A.J. McMullen effective 11/19/2021.
2. Recommend approval of the resignation of Olivia Isaac as paraprofessional at Menallen Elementary effective 12/3/2021.
3. Recommend approval of the employment of Tiffany Cesarino as paraprofessional at A.J. McMullen effective 11/20/2021 at \$9.50 per hour.

E. POLICY/PROCEDURES

F. STUDENT ACTIVITIES

1. Recommend approval for Tricia Carbonara Michael to serve as a sponsor for the U.H.S. Math Club.
2. Recommend approval for Robert Schiffbauer to serve as PJAS sponsor at Benjamin Franklin School.
3. Recommend approval for Michael Guappone to serve as B.F. Yearbook Sponsor.
4. Recommend approval for Darla Umbel to serve as Head Teacher at Wharton Elementary.
5. Recommend approval of the resignation of Colleen Deberry as SADD representative at A.J. McMullen.

G. SAFETY & SECURITY

- H. TECHNOLOGY
- I. TRANSPORTATION
- J. P.S.B.A. REPRESENTATIVE
- K. INTERMEDIATE UNIT I REPRESENTATIVE
- L. CTI REPRESENTATIVES

20. SUPERINTENDENT'S REMARKS (Dr. Charles D. Machesky)

21. PUBLIC COMMENT

22. ADJOURN

The next regular meeting of the Uniontown Area Board of School Directors will be held on Monday January 10, 2022 at 6:30 p.m., prevailing time, at 146 East Fayette Street Uniontown, PA 15401 (U.H.S.) Band Room

