

UNIONTOWN AREA SCHOOL DISTRICT

Reorganization Meeting of Monday, December 6, 2021

The **Reorganization Meeting** of the Uniontown Area Board of School Directors was held on **Monday, December 6, 2021, at 6:30 p.m., prevailing time**, in Room #132, Band Room, Uniontown Area High School, 146 East Fayette Street, Uniontown, PA 15401.

**ELECTION OF
TEMPORARY
PRESIDENT** Director Clay moved and Director Grahek seconded to name Terry Dawson as the Temporary President.

A vote upon the motion for Temporary President resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea; Rugola, yea; Schell, yea; Tanner, yea. There being nine yeas and no nays, Temporary President Dawson declared the motion carried.

ROLL CALL The following board members were present at the meeting: Directors Clay, Dawson, Grahek, Holt, Meadows, Rittenhouse, Schell, Rugola and Tanner. Superintendent Machesky, and Solicitor Brungo were also present at the meeting.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DISTRICT
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**NOMINATIONS/
ELECTION OF
PRESIDENT** Director Grahek nominated Susan Clay
for President.

**CLOSE NOMINATIONS
FOR PRESIDENT** Director Grahek moved and Director Rugola
seconded to close nominations for President.

The motion carried unanimously.

A vote upon the motion for President resulted as follows:
Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea;
Rittenhouse, yea; Rugola, yea; Schell, yea; Tanner, yea. There being nine
yeas and no nays, Temporary President Dawson declared the motion
carried.

**NOMINATION/
ELECTION OF
VICE PRESIDENT** Director Grahek nominated Don Rugola for
Vice President.

**CLOSE NOMINATIONS
FOR VICE PRESIDENT** Director Grahek moved and Director Dawson
seconded to close the nominations for
Vice President.

A vote upon the motion for President resulted as follows:
Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea;
Rittenhouse, yea; Rugola, yea; Schell, yea; Tanner, yea. There being nine
yeas and no nays, President Clay declared the motion carried.

The motion carried unanimously.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DISTRICT
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ADJOURN

Director Clay moved and Director
Grahek seconded **to adjourn the
meeting at 6:37 p.m.**



Jaclyn S. Blackson, Board Secretary

UNIONTOWN AREA SCHOOL DISTRICT

Special Meeting of Monday, December 6, 2021

A **Special Meeting** of the Uniontown Area Board of School Directors was held on **Monday December 6, 2020, at 6:30 p.m., prevailing time**, in Room #132, Band Room, Uniontown Area High School, 146 East Fayette Street, Uniontown, PA 15401. There were present at the meeting, Directors Clay, Dawson, Grahek, Holt, Meadows, Rittenhouse, Rugola, Schell and Tanner were present. Superintendent Machesky, Assistant to the Superintendent Bosnic, Business Manager Matthews, and Solicitor Brungo were also present at the meeting.

President Clay called the meeting to order with a moment for silent meditation followed by the Pledge of Allegiance.

**APPROVE
MINUTES**

Director Rugola moved and Director Grahek seconded approval of the **minutes of the Regular Meeting of November 15, 2021.**

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

COMMUNICATIONS

Dr. Machesky congratulated the 4 elected board members, 3 incumbents (Dawson, Rugola and Rittenhouse) as well as the newly elected board member, Dr. Melissa Schell. Jennifer LaBella, Havtech Account Manager and Michael Hirschbock, VRV Technical Support Manager discussed service proposals that were previously given to the board regarding HVAC equipment replacement at Benjamin Franklin and Uniontown Area Senior High School.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DIRECTOR
Special Meeting of December 6, 2021**

PUBLIC COMMENT Keith Sproul, Farmington PA, Noted that Havtech sounds very reputable and that the technical support manager was correct in saying that the connections have to be made by a licensed, qualified electrical contractor which is standard. Mr. Sproul himself is an electrical contractor and can say this this is standard practice.

STUDENT REPRESENTATIVE Adena Rugola, Student Representative, presented her report to the Board. **A copy is attached to and made part of these minutes.**

SCHEDULE REGULAR BOARD MEETINGS FOR 2022 CALENDAR YEAR Director Clay moved and Director Rugola seconded to schedule regular school board meetings for the 2022 calendar year, January through November as presented. **A copy is attached to and made part of these minutes.**

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DIRECTOR
Special Meeting of December 6, 2021**

**DOROTHY GRAHEK
APPOINTED
ASSISTANT
SECRETARY**

Director Clay moved and Director Dawson seconded the appointment of an Assistant Secretary and approval of the following resolution:

RESOLVED, THAT Dorothy Grahek be appointed as Assistant Secretary of the Board of School Directors of the Uniontown Area School District, who shall, in the absence of the Secretary, perform the duties and exercise the powers of the Secretary.

BE IT FURTHER RSOLVED, THAT the said, Dorothy Grahek as Assistant Secretary, serve without compensation and post a bond in the amount of \$5,000, the premium therefore to be paid by the Uniontown Area School District.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**ADOPT ROBERT'S
RULES OF ORDER
TO GOVERN
MEETINGS**

Director Clay moved and Director Rugola seconded the adoption of Robert's Rules of Order to govern meetings.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DIRECTOR
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**BOARD ADOPTS
VOTING ORDER
FOR ROLL CALL
VOTES**

Director Clay moved and Director Rugola seconded approval of the following voting order for roll call votes: alphabetical, rotational on a continuous order with the President being called last.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**BOARD
AUTHORIZES
PAYMENT OF
UTILITIES,
SALARIES, AND
TRANSPORTATION
WHEN DUE**

Director Clay moved and Director Grahek seconded approval authorizing the payment of utilities, salaries, and transportation when due.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.


Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DIRECTOR
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**BOARD
PRESIDENT
AUTHORIZED
TO APPOINT
COMMITTEES**

Director Clay moved and Director Grahek seconded approval to authorize the President to appoint committees as follows:
(a) Buildings and Grounds/Operations
(b) Education
(c) Finance
(d) Personnel
(e) Policy/Procedures
(f) Student Activities
(g) Safety & Security
(h) Technology
(i) Transportation
(j) I.U. #1 Representative
(k) C.T.I. Representatives
(l) P.S.B.A. Legislative Representative

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**DIRECTORS
DAWSON AND
RUGOLA
APPOINTED TO
CITY RECREATION
COMMITTEE**

Director Clay moved and Director Grahek seconded the appointment of Directors Dawson and Rugola to serve on the Uniontown City Recreation Commission for one (1) year.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DIRECTOR
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Dorothy Grahek Director Clay moved and Director Schell
APPOINTED TO seconded the appointment of John Holt
3 YEAR TERM ON for a three year term to serve on the Joint
JOINT OPERATING Operating Committee of the Fayette County
COMMITTEE AT CTI Area Career and Technical Institute.

A roll call vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

*Note Director Holt previously nominated Director Tanner to serve on the CTI committee, seconded by Dr. Schell. A roll call vote resulted in a failed motion with a 5-3 vote (1 abstain). Said vote upon that motion resulted as follows: Director Clay, nay; Dawson, nay; Grahek, nay; Holt, yea; Meadows, yea; Rittenhouse, nay, Rugola, nay; Schell, yea and Tanner, abstain. There being three yea's, five nay's and one abstention, the President declared the motion failed.

DIRECTORS CLAY Director Clay moved and Director Gerke
AND GRAHEK seconded approval of the appointment of
APPOINTED TO Susan S. Clay, Chairperson, and Dorothy J.
PSBA COUNCIL Grahek, Representative, to the P.S.B.A.
Legislative Policy Council.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.


Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DIRECTOR
Special Meeting of December 6, 2021**

**DIRECTORS
RITTENHOUSE AND
RUGOLA APPOINTED
TO SWRTB
EXECUTIVE
COMMITTEE** Director Clay moved and Director Grahek seconded the appointment of William Rittenhouse, Jr. as representative, and Don Rugola, alternate to the Executive Committee of the Southwest Regional Tax Bureau for one year beginning January until the first week in December, 2022.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea; Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**DIRECTORS
RITTENHOUSE AND
HOLT APPOINTED
TO FAYETTE
COUNTY TAX
COLLECTION
COMMITTEE** Director Clay moved and Director Grahek seconded the appointment of William Rittenhouse, Jr. as representative, and John Holt, alternate to serve on the Fayette County Tax Collection Committee for one year beginning January until the first week in December, 2022.

A **roll call** vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

*Note Director Clay previously nominated Directors Rittenhouse and Tanner to remain serving on the Tax Collection committee, seconded by Director Grahek. A **roll call vote** resulted in a failed motion with a 8-1 vote. Said vote upon that motion resulted as follows: Director Clay, nay; Dawson, nay; Grahek, nay; Holt, nay; Meadows, nay; Rittenhouse, nay, Rugola, nay; Schell, nay and Tanner, nay. There being no yea's and nine nay's, the President declared the motion failed.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DISTRICT
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**MAIELLO, BRUNGO,
AND MAIELLO
APPOINTED AS
DISTRICT
SOLICITORS** Director Clay moved and Director Grahek seconded the appointment of Maiello, Brungo, and Maiello, LLP as District Solicitors.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**APPROVE
ADDITIONS TO
SUBSTITUTE
CLEANING LIST** Director Dawson moved and Director Grahek seconded the approval to include the following individuals to the substitute cleaning list at \$9.25 per hour, contingent upon receipt of clearances.
a.) Carl Dean
b.) Justin Randolph, effective 11/30/2021.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**MYLAN HARRIS
RESIGNS** Director Dawson moved and Director Grahek seconded the approval for the resignation of Mylan Harris from a full-time custodial/maintenance position assigned to Lafayette School second shift, effective 9/27/2021.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DISTRICT
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**HIGHLANDS
HOSPITAL CONTRACT
APPROVED** Director Meadows moved and Director Grahek seconded the approval of the contract with Highlands Hospital Center for Autism as presented.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**I.U. E.L.L.
PROGRAM
APPROVED** Director Meadows moved and Director Grahek seconded the approval to participate in the Intermediate Unit ELL Program as presented.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**AFTERSCHOOL
TUTORING
PROGRAM
APPROVED** Director Meadows moved and Director Rugola seconded the approval of a Virtual After School Elementary Tutoring Program as presented.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**IN LOCO'S
APPROVED** Director Meadows moved and Director Grahek seconded the approval of the In Loco Parentis Request as presented.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DISTRICT
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**APPROVE
FINANCIAL
STATEMENTS**

Director Rittenhouse moved and Director Dawson seconded approval of the following financial statements for October, 2021:
(a) General Fund Treasurer's Report
(b) Budget and Revenue Report
A copy is attached to and made part of these Minutes.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**APPROVE
PAYROLL**

Director Rittenhouse moved and Director Grahek seconded approval of payroll for November, 2021.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

**APPROVE
BILLS FOR
PAYMENT**

Director Rittenhouse moved and Director Grahek seconded approval for payment of the following bills, authorizing and directing Officers of the Board to issue vouchers for same:

- (a) General Fund
- (b) U.A.H.S. Construction Fund
- (c) Cafeterias
- (d) Federal Funds

A copy is attached to and made part of these minutes.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary

UNIONTOWN AREA SCHOOL DISTRICT
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MAXIM HEALTHCARE CONTRACT APPROVED Director Rittenhouse moved and Director Grahek seconded the approval of the contract Maxim Healthcare Staffing as presented. Director Rugola questioned the motion as to why there were substitute teachers listed on said contract. It was confirmed that this was only going to be used for Healthcare needs which is currently needed in a mountain school for a student requiring such in an Individualized Education Plan.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

DOMINI CESARINO RESIGNS Director Schell moved and Director Grahek seconded the approval of the resignation of Domini Cesarino as a paraprofessional at A.J. McMullen effective 11/19/2021.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.

OLIVIA ISAAC RESIGNS Director Schell moved and Director Grahek seconded the approval of the resignation of Olivia Isaac as paraprofessional at Menallen Elementary effective 12/03/2021.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary

UNIONTOWN AREA SCHOOL DISTRICT
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TIFFANY CESARINO Director Schell moved and Director Grahek
EMPLOYED AS seconded the approval of the employment of
PARAPROFESSIONAL Tiffany Cesarino as paraprofessional at A.J.
McMullen effective 11/20/2021 at \$9.50 per
hour.

A vote upon the motion resulted as follows: Director Clay, yea;
Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea,
Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no
nays, the President declared the motion carried.

TRICIA MICHAEL Director Rugola moved and Director Holt
MATH SPONSOR seconded the approval for Tricia Carbonara
Michael to serve as Math Club Sponsor at U.H.S.

A vote upon the motion resulted as follows: Director Clay, yea;
Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea,
Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no
nays, the President declared the motion carried.

R. SCHIFFBAUER Director Rugola moved and Director Grahek
PJAS SPONSOR seconded the approval for Robert Schiffbauer
to serve as PJAS sponsor at Benjamin Franklin
School.

A vote upon the motion resulted as follows: Director Clay, yea;
Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea,
Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no
nays, the President declared the motion carried.

M. GUAPPONE Director Rugola moved and Director Grahek
B.F. YEARBOOK seconded the approval for Michael Guappone
to serve as B.F. Yearbook Sponsor.

A vote upon the motion resulted as follows: Director Clay, yea;
Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea,
Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no
nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DISTRICT
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DARLA UMBEL Director Rugola moved and Director Grahek
HEAD TEACHER seconded the approval for Darla Umble to serve
as head teacher at Wharton Elementary.

A vote upon the motion resulted as follows: Director Clay, yea;
Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea,
Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no
nays, the President declared the motion carried.

DEBERRY RESIGNS Director Rugola moved and Director Grahek
FROM SADD seconded the approval for Colleen DeBerry to
Resign as S.A.D.D. sponsor at A.J. McMullen.

A vote upon the motion resulted as follows: Director Clay, yea;
Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea,
Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no
nays, the President declared the motion carried.

SAFETY & SECURITY **NO REPORT**

TECHNOLOGY **NO REPORT**
REPORT

PSBA **NO REPORT**

CTI REPORT Fayette County CTI is hosting the Skills USA
competition on 12/15/21. Blood drive 12/8 &
12/9 with 42 units collected. Cullinary class is
selling cookie trays, welding made light up lawn
ornaments (Presents) at Story Square. Adams
Family CTI Float won first place. Wood theory
and fabrication class is moving to Brownsville.

I.U.#1 REPORT Meeting this week per Mr. Meadows

SUPERINTENDENT'S No further comments
REMARKS



Jaclyn S. Blackson, Board Secretary

**UNIONTOWN AREA SCHOOL DISTRICT
Special Meeting of December 6, 2021**

PUBLIC COMMENTS **None**

ADJOURN Director Grahek moved and Director Clay seconded the approval to adjourn the meeting at 7:24 p.m.

A vote upon the motion resulted as follows: Director Clay, yea; Dawson, yea; Grahek, yea; Holt, yea; Meadows, yea; Rittenhouse, yea, Rugola, yea; Schell, yea and Tanner, yea. There being nine yeas and no nays, the President declared the motion carried.



Jaclyn S. Blackson, Board Secretary